

TOWN OF SHEFFIELD
SELECT BOARD
JUNE 5, 2023
TOWN HALL – SECOND FLOOR MEETING ROOM
7:00 PM

Board Members Present: Robert C. Kilmer, Jr., Chairman
Nadine A. Hawver, Clerk
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jill Hughes, Assistant Town Administrator
Members of the Public

APPROVAL OF MEETING MINUTES:

Selectman Hawver moved to approve the meeting minutes from May 11, 2023 and May 15, 2023 – 2 sets, seconded by Selectman Wood. The motion carried unanimously.

ANNOUNCEMENT OF FY24 APPOINTMENTS:

Administrator LaBombard announced the following appointments for FY 2024:

Position	Term	# of Vacancies	Applicants
Agricultural Commission	3 year	4 Vacancies	Kathy Orlando
Animal Control Officer	1 year	1 Vacancy	Cassie Keeley
Animal Inspector	1 year	1 Vacancy	Cassie Keeley
BRPC Delegate	1 year	1 Vacancy	Sari Hoy
BRPC Delegate Alternate	1 year	1 Vacancy	Rene Wood
Board of Assessors	3 year	2 Vacancies	Lou Levine
Building Inspector	1 year	1 Vacancy	Paul Greene
Commission on Disabilities	3 year	2 Vacancies	Pam Mercer
Conservation Commission	3 year	2 Vacancies	Rene Wood – 6 month
Constable	1 year	2 Vacancies	Bruce Person
	1 year	2 Vacancies	James McGarry
Council on Aging	3 year	3 Vacancies	Michelle Harwood
			Nadine Hawver
Cultural Council	3 year	2 Vacancies	Christine Valentini
			Dorothy Maffei
			Megan Lawrence
Executive Director to the Council on Aging	3 year	1 Vacancy	Kathie Loring
Gas & Piping Inspector	1 year	1 Vacancy	Robert Krupski
Gas & Piping Insp Assistant	1 year	1 Vacancy	Robert Gennari
Housing Commission	3 year	3 Vacancies	Dorothy Maffei
			Sari Hoy

			Susan Butler
Parking Clerk	1 year	1 Vacancy	Felecie Joyce
Planning Board –Alternate Member	1 year	1 Vacancy	Pat Levine
Plumbing Inspector	1 year	1 Vacancy	Robert Krupski
Asst. Plumbing Inspector	1 year	1 Vacancy	Robert Gennari
Police Officer – Reserve Intermittent	3 year	1 Vacancy	Claude Jean-Calixte
Recycling Coordinator	1 year	1 Vacancy	Rene Wood
Sanitation Inspector	1 year	1 Vacancy	Scott Smith
Town Counsel	1 year	1 Vacancy	Lauren Goldberg, KP Law
Zoning Board of Appeals	3 year	3 Vacancies	Eric Carlson Allison Lasso Mark Bachetti
Zoning Board of Appeals-Alternate	1 year	2 Vacancies	Pat Levine

DISCUSSION/POSSIBLE ACTION REGARDING DISC GOLF INSTALLATION AT TOWN PARK:

Andy Brooks presented the Board with an updated map of the disc golf course. He stated the course would not interfere with any Little League games. He will be doing fundraising for tee boxes and baskets and there will be no cost to the Town. Selectman Wood moved to approve the layout of the disc golf course as presented on the plan, seconded by Selectman Hawver. The motion carried unanimously.

ACTION REGARDING REPRESENTATIVE TO BERKSHIRE REGIONAL TRANSIT AUTHORITY ADVISORY BOARD:

The Board discussed nominating a representative to the Berkshire Regional Transit Authority Advisory Board. Selectman Wood moved to nominate Nadine Hawver as the Town representative to Berkshire Regional Transit Authority Advisory Board, seconded by Chairman Kilmer. The motion carried 2-0. Selectman Hawver abstained from the vote.

AWARD PAVING BIDS:

Chairman Kilmer stated that \$600,000 was approved at the Annual Town Meeting for road repairs and the bids for the paving of Boardman Street and Kellogg Road came in higher than estimated. He stated that Delsignore Blacktop Paving Inc. was the low bidder at \$677,618.40. The Board discussed the matter at their working meeting and decided to use \$100,000 of ARPA funds to finish paving both roads. Selectman Hawver moved to ratify the vote taken at the June 1st meeting to use up to \$100,000 of ARPA funds to pave both Boardman Street and Kellogg Road and to award the paving bid to Delsignore Blacktop paving, Inc. in the amount of \$677,618.40, seconded by Selectman Wood. The motion carried unanimously.

DISCUSSION/ACTION REGARDING GRANT APPLICATION FOR HIGHWAY SAFETY:

Administrator LaBombard discussed the Municipal Road Safety Program that Police Chief Eric Munson would like to apply for to do more targeted enforcement and purchase pole mounted radar signs. She stated the award amount is \$20,000 and the application is due by June 29th. Selectman Wood moved to support the application for the Municipal Road Safety Program, to authorize the Town Administrator to sign, and to write a letter of support if necessary, seconded by Selectman Hawver. The motion carried unanimously.

ANNOUNCEMENT OF THE COST INCREASE FOR THE TRANSFER STATION COUPONS:
Chairman Kilmer stated the Board discussed the costs to recycle mattresses and the cost to dispose of larger furniture at their working meeting. He stated the Board voted to increase the cost of a Transfer Station coupon to \$30.00. Residents will receive two free coupons with the purchase of a Transfer Station sticker.

ACTION REGARDING ONE DAY ALCOHOL PERMITS:

The Board reviewed the request for two One Day Wine and Malt License applications from Edward Smith dba Ed Valentine for events at Dewey Hall on June 10, 2023 and July 8, 2023. Selectman Wood moved to approve the two One Day Wine and Malt Beverage License applications from Edward Smith dba Ed Valentine for events at Dewey Hall on June 10, 2023 and July 8, 2023, pending proof of liquor liability insurance, seconded by Selectman Hawver. The motion carried unanimously.

RATIFICATION OF THE VOTE FOR TRANSIT GRANT MATCHING FUNDS:

Selectman Wood discussed the Community Transit Grant Program application submitted by the TriTown Connector Demand-Response Transit System that currently serves the towns of Egremont, Great Barrington, and Stockbridge. She stated the Board approved a letter of support and \$10,000 match. Selectman Wood moved to approve the letter of support and a \$10,000 match for the Community Transit Grant Program, seconded by Selectman Hawver. The motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DRAFT DONATION REQUEST FOR ARPA FUNDS:

Selectman Wood discussed the edits the Board made to the draft non-profit request for funding application. The Board discussed additional edits to the document. Selectman Hawver moved to approve the non-profit request for funding application as amended, seconded by Selectman Wood. The motion carried unanimously.

BOARD MEMBER ITEMS:

Selectman Wood congratulated graduates.

TOWN ADMINISTRATOR ITEMS:

There were no Town Administrator items.

PUBLIC COMMENT:

Dale VanDeusen, Legion Post Commander gave the Board a letter from the American Legion Post 340. The Legion is requesting the Board's guidance to apply for ARPA funds. The Board informed D. VanDeusen that the application will be on the website later this week.

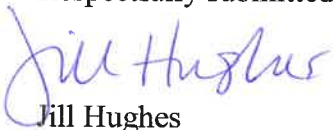
George Oleen stated that according to Chief Munson the American Legion is a designated emergency shelter.

Mark Manoli stated his concerns with Rest of River.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hawver. The motion carried unanimously.

Chairman Kilmer adjourned the meeting at 7:32 PM.

Respectfully submitted:



Jill Hughes
Assistant Town Administrator

Documents reviewed at this meeting:

Draft Meeting Minutes

FY24 Appointment Announcement

Disc Golf Course Map

Paving Bid

Municipal Road Safety Program Information

One Day Alcohol Permits

Letter of Support-Community Transit Grant Program

Draft Non-Profit Request for Funding

Letter from American Legion Post 340